



## LARGE EVENT RENTAL OVERVIEW

### GRAND ROOM + LOBBY

#### OVERVIEW

- Events for 125 seated or 150 standing
- Book up to 9 months in advance
- Kitchen, sink & convection oven
- Sound system & microphone available
- Large TV display and small TV display
- Tables & chairs available for use

#### TIME FRAME

10AM - 12AM

All guests & event items must be removed by 12AM. Premises must be left in a clean & orderly condition. Garbage bags must be provided by client and all trash must be removed by conclusion of reservation period.

#### HOW IT WORKS

- This package is for the Grand Room & lobby ONLY.
- The Pavilion & Overlook Room are NOT included.
- The facility lobby will close during reservation period. Fitness center will remain open.
- The furniture in the lobby are not allowed to be moved.
- Option to close glass partition doors during reservation period.
- Client is responsible for moving tables & chairs to desired location if room floorplan is not sent by the deadline or if any mid-event moving needs to occur.
- Refrigerator & dish washer not available for use.
- Balcony is available to use.
- Balcony furniture can be moved by client but not removed and must be put back.

#### TABLES & CHAIRS

The following are available to use. Client must submit floorplan 5 business days prior to event in the client portal for set up.

- 12 - 60" Round Tables
- 125 - White Folding Chairs
- 5 - 6' Folding Tables
- 5 - Cocktail Tables

